

**Wollombi Volunteer Bushfire Brigade**  
**Booking Application for June 8<sup>th</sup>, 2015 Queens Birthday Market**

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| <b>Contact Details:</b>   |  |
| <b>Contact Name:</b>  |  |
| <b>Business Name:</b>   |  |
| <b>Address:</b>   |  |
| <b>Phone:</b>   |  |
| <b>Email:</b>   |  |
| <i>(Please note: ADDRESS and/or EMAIL are vital to receive your booking confirmation details)</i>   |  |
| <b>Stall Information</b>  |  |
| <b>Number of sites required:</b><br>6mx6m site \$50.00 each   |  |
| <b>Total amount payable:</b>  |  |
| <b>Preferred site/s number</b>  |  |
| <b>What products are you selling?</b>   |  |
| <b>Payment Options (please mark with X)</b>   |  |
|   | I have deposited my stall holder fee to your <u>online</u> bank account using the details below  |
| <b>BSB: 012373      Account: 193557867</b>  |  |
| <i>IMPORTANT: (Please use the same name as booking ie: first initial and last name of the contact person or business listed above for the reference with the deposit. Please include the site numbers you requested, this will allow us to confirm your booking).</i> |  |
|   | I have sent a cheque/money order to: Wollombi Volunteer Bushfire Brigade 2810 Wollombi Rd, Wollombi NSW 2325   |
|   | <b>I agree to the terms and conditions of site hire</b><br><i>(Your booking will not be processed unless you agree to the terms and conditions by marking this box with X)</i> |

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## **TERMS & CONDITIONS OF SITE HIRE**

### **1. PARKING and ACCESS**

The Market is held within the grounds of the **Wollombi Saleyards** Paddock, situated next to the corner of Paynes Crossing Road and Yango Creek Road, Wollombi. On the day **before the market**, vehicle access will be between 12 noon to 8pm. **On day of the market** vehicle access will be between 6am and 8am and again after 2pm. Stall holders will not be able to move from market before 2pm. All vendors must be departed by 4pm on day of market. Free parking for stallholders is available on your site, and vehicles must fit wholly within the site. Stall holders who remain onsite do so at their own risk.

### **2. STALL SET-UP**

On arrival you will be directed to where your stall is positioned. *All stallholders are asked to stay within their allocated site.*

### **3. FOOD STALLS**

As the Wollombi Volunteer Bushfire Brigade (the organizers), run a cake/Devonshire tea stand, and a hot food stand, as part of our fundraising, there is a higher fee charged to vendors who sell food. There is a strict limit to the number and variety food vendors accepted. Food vendors are required to notify the NSW Food Authority to obtain a Food Notify number. Premises can do this by visiting <http://www.foodauthority.nsw.gov.au/industry/food-standards-and-requirements/business-notification/>. Food vendors must contact Cessnock City Council to register as a temporary food vendor, a copy of the approval can be viewed at <http://www.cessnock.nsw.gov.au/environment/inspections>

The organizers do not provide electricity. Tank Water is available close by.

### **4. STALL CLOSURE & PACK UP**

The Wollombi Markets will finish at 2.00pm. Please take home all rubbish and all materials belonging to your site. **PLASTIC WRAP and CARDBOARD PACKAGING ARE NOT** to be left at sites or around bins. Stalls must be packed up by 4pm.

### **5. BEHAVIOUR**

Our markets are designed to provide a family friendly atmosphere. We expect patrons and stall holders to show respectful behaviour, those who cannot comply will be asked to leave the premises.

### **6. PAYMENT**

Type of Payment: Your site is secured on confirmation of your payment. The sites are allocated at the discretion of the market co-ordinator.

### **7. REFUNDS**

Stall holders can cancel their booking up to 14 days prior to the date of the market and receive a full refund. Refunds of booking fee within 14 days prior to market are only available if site has been rebooked.

### **8. CANCELLATION OF MARKET**

In the event the market is cancelled by organizer, stall fees will be refunded electronically via the account used in the application, less any fees charged by the bank. Notice of cancellation will be posted on our website by 8am on the day prior to market.

### **9 WEATHER**

The market will go ahead rain hail or shine, in event of flooding or natural disaster the market will be cancelled by organizer, (see note 8 re notification).

### **10 PUBLIC LIABILITY INSURANCE:**

It is a condition of Wollombi June 12 Market that all exhibitors/ stallholders must provide their own Public Liability Insurance. A Certificate of Currency from the stallholder's insurance company, evidencing the existence of the necessary insurance, must be presented at the time of booking.

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## RELEASE & INDEMNITY FORM - by Exhibitors

I, \_\_\_\_\_, the person making this application (hereafter called the Exhibitor) to exhibit at the June Queens Birthday Market, the Exhibitor agrees as follows:

1. to release Wollombi Volunteer Bushfire Brigade, its officers, employees and agents from any liability for loss, damage, injury or death occurring at or in connection with its Market, except to the extent that it is caused by the negligence of Wollombi Volunteer Bushfire Brigade, its officers, employees or agents;
2. to indemnify Wollombi Volunteer Bushfire Brigade, its officers, employees and agents against any liability or claim for damages, loss or injury to any person (including the Exhibitor's employees, invitees and agents) or property (including theft), caused by or arising in any way from:
  - i. any wilful act, negligence, omission or default by the Exhibitor, its employees, invitees and agents;
  - ii. the Exhibitor's fit out, use and occupation of a stall and involvement in activities at the Wollombi June Queens Birthday Market;
3. I have Public Liability Insurance in the sum of \$10,000,000 and will provide details and proof of such which must be available to be sighted by market organizer on day of market.
4. I have read and agree to abide by the terms and conditions of this market.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Please sign and return the Application Form and this signed form to the Wollombi Rural Bushfire Brigade either by mail to 2810 Wollombi Road, Wollombi, 2325 or email us at [wollombibushfire@gmail.com](mailto:wollombibushfire@gmail.com)